

Instructions for applicants for the EMQAL 2022-24 edition

Be sure to read this document carefully before you start filling in the application. The application must be completed in one sitting. You can not save your work and get back to it later. This means that you must have all the information present and ready before starting the process.

Two separate ranking lists will be prepared: **Programme Country students** and **Partner Country students**. Make sure that you apply in the correct category! Applying in the wrong category may lead to your application being rejected. Citizens of the member states of the EU/EEA/UK are prospective Programme Country students. The same applies to individuals from any other country who during the last five years have spent at least one year in the EU/EEA/UK studying or working. Everyone else are prospective Partner Country students. You may be required to prove that you belong to the category you have chosen.

You must upload PDF versions of several documents (passport, diplomas, grades transcript, language certificates, other relevant documents) when submitting your application. Make sure that you have these ready. You may need to merge some documents, as you may only upload maximum four files: One containing your *passport* (mandatory), one with *diplomas and transcript of grades* (mandatory), one containing *language certificates*, and one joint file for *all other relevant documents*. There is a size restriction of 2 MB per file.

You are required to give contact information (name, title/job description, workplace, email) of **two referees**. Your referees should be people who know you very well and can attest to your qualities. Preferably they should hold positions either in academia, research or industry in fields relevant for EMQAL. All referees will be contacted, and we strongly suggest that you speak to them before applying. Please be sure about their availability. Please provide only one email address per referee. Any mistake in this address will result in your application not receiving that reference, and your application will suffer as a result.

There are designated spaces for submitting **information about two previous degrees**. Should you only have one previous degree, you leave the second one blank. If you have more than two, you may specify this in a separate field.

A **personal statement** of up to 2500 characters (blanks included) is required. This is to give the Selection Committee a chance to get to know you, your aspirations, interests, experience and talents, professional, academic and personal.

Describe the skills and abilities that make you an excellent candidate for EMQAL. Describe any previous experience related to the subjects of the Master, either academic or professional. If relevant, describe your current and previous employments, positions and durations. If you are an author of scientific publications mention these and include pdf copies or a separate list of publications in the file upload section.

We recommend you to carefully prepare this text in a separate document and then proceed to copy/paste it to the Personal statement field. This is to avoid losing the text due to technical difficulties.

There is also a **motivational statement** of up to 2500 characters (blanks included) required. Explain why you are applying for this course. Include

- * your academic interests.
- * why you have chosen this subject
- * what interests you particularly about the course
- * link these ideas to your chosen career
- * why you are interested in studying in Europe
- * how well-prepared for studying in Europe you are
- * any personal problems (family/financial/cultural) you foresee

You need to specify your **English language skills** on a scale from A1 (beginner) to C2 (proficient). This applies to your skills in listening, reading, speaking, and writing English. These categories are from the Common European Framework of Reference for Languages (CEFR). An explanation of the abbreviations can be found at the CEFRA website, or at the EMQAL site at http://www.emqal.org/documents_for_students/cefr.pdf. Read this and be honest when doing the self-assessment.

Any language certificates should be uploaded with the application. You may apply without an internationally recognized certificate (like TOEFL/IELTS or similar), but your rating will be higher with one. A certificate from your previous educational institution about English being the medium of instruction is **not** valued as highly as such a certificate, as these typically does not rate your ability in the four categories.

We may contact those of you without a language certificate at a later stage to validate your self-assessment of the language skills. We may change any undocumented self-assessment you have made. This also applies to applicants from countries where English is one of several official languages.

Any relevant information you want to convey, but we do not specifically ask about, may be submitted in the field **Special circumstances**.

The application deadline is January 31st at midnight CET. No applications will be accepted after this. This edition of EMQAL is scheduled to start in Gdańsk in October 2022.

Any questions you have after reading this document may be addressed to bjorn.grung@uib.no

Additional information - Comparison Charts

English skills

Based on the research reports that link TOEFL iBT scores to IELTS and CEFR scores, ETS developed these comparison charts to help you make informed admissions decisions.

(CEFR – Common European Framework of Reference)

TOEFL Score	IELTS Band
0–31	0–4
32–34	4.5
35–45	5
46–59*	5.5
60–78*	6
79–93*	6.5
94–101*	7
102–109*	7.5
110–114	8
115–117	8.5
118–120	9

CEFR	TOEFL Score
	0–56
B1	57–86
B2	87–109
C1	110–120

* Indicates score comparison ranges with the highest degree of confidence

Cambridge English

A range of exams to meet different needs

